



The ultimate

Wedding

planner

WEDDING VENUES

Comparison

DETAILS	1ST VENUE	2 ND VENUE
VENUES COMPARISON	NAME:	NAME:
	ADDRESS:	ADDRESS:
	PHONE:	PHONE:
	EMAIL:	EMAIL:
	WEBSITE:	WEBSITE:
IS OUR DATE AVAILABLE?		
SERVICE FEE?		
LOCATION DISTANCE?		
ONE PLUS POINT?		
ONE MINUS POINT?		
DECORATIONS AVAILABILITY		

WEDDING PREPARATION Checklist

PREPARATION CHECKLIST

- | | | | |
|--------------------------|-----------------------------|--------------------------|---------------------------|
| <input type="checkbox"/> | SET BUDGET
& DIVIDE COST | <input type="checkbox"/> | RESERVE A DRESS |
| <input type="checkbox"/> | BOOK THE VENUE | <input type="checkbox"/> | FIND MUA & HAIRSTYLIST |
| <input type="checkbox"/> | MAKE THE GUESTLIST | <input type="checkbox"/> | SHOP & ORDER WEDDING CAKE |
| <input type="checkbox"/> | HIRE WEDDING
ORGANIZER | <input type="checkbox"/> | FINALIZE EVERYTHING |
| <input type="checkbox"/> | SEND INVITATIONS | <input type="checkbox"/> | GET MARRIED! |

NOTES

WEDDING PLANNER

Checklist

- Set date
- Set budget & divide cost
- Research & visit venues
- Decide on guest list
- Purchase bridal attire
- Find officiant
- Hire wedding coordinator
- Send invitations
- Shop for rings
- Get marriage license
- Register for gifts
- Find a florist
- Reserve tuxedos
- Finalize vendor details
- Send save the dates
- Arrange transportation
- Shop & order wedding cake
- Find MUA & Hairstylist
- Bachelorette Party
- Bachelor's Party
- Set aside cheques for vendors
- Distribute wedding timeline
- Finalize everything
- Get married!

NOTES

WEDDING GUEST

Checklist

NAME OF GUEST	CONTACT #	ADDRESS	INVITATION SENT?	CONFIRMED?	THANK YOU SENT?
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					
24.					
25.					

WEDDING Itinerary

WEDDING CHECKLIST

WEDDING SCHEDULE

IMPORTANT CONTACTS

WEDDING GUEST

List

NAME

COMPLETE ADDRESS

ATTENDANCE

YES NO

SEAT ASSIGNMENT

PLUS ONE

YES NO

DIET RESTRICTIONS

GIFT

THANK YOU CARD SENT

YES NO

WEDDING Timeline



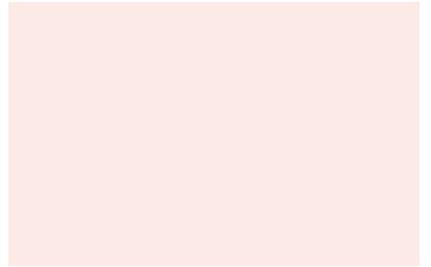
ENGAGEMENT



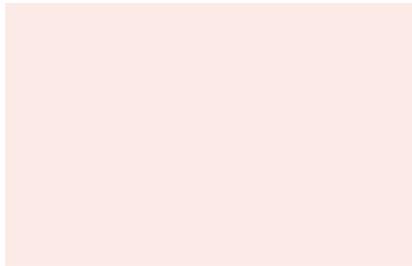
12 MONTHS BEFORE



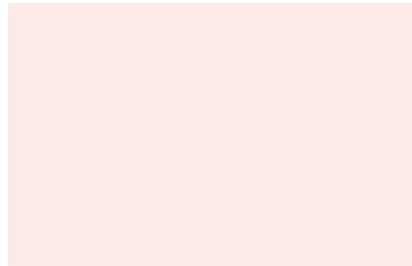
10 MONTHS BEFORE



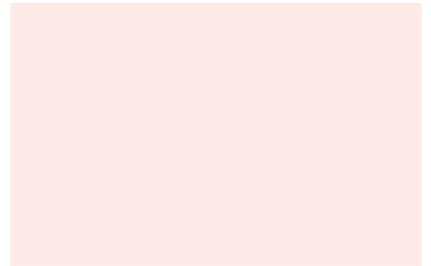
9 MONTHS BEFORE



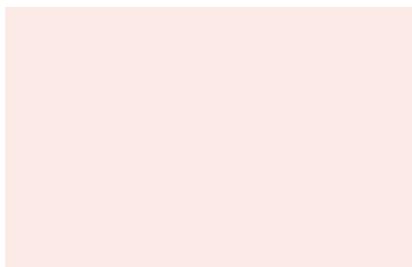
8 MONTHS BEFORE



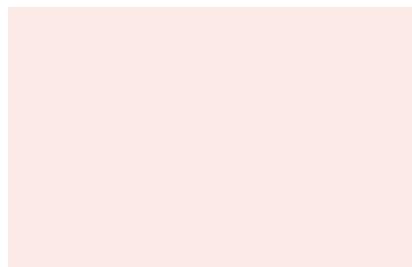
7 MONTHS BEFORE



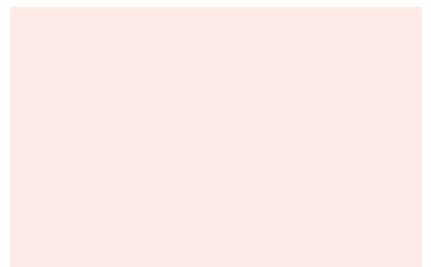
6 MONTHS BEFORE



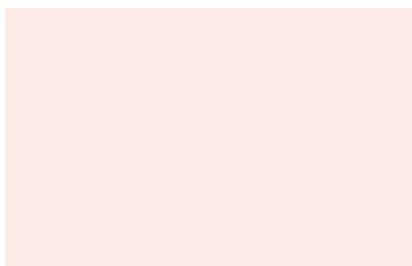
5 MONTHS BEFORE



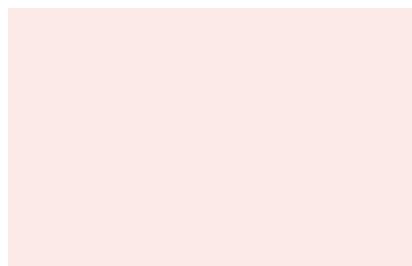
4 MONTHS BEFORE



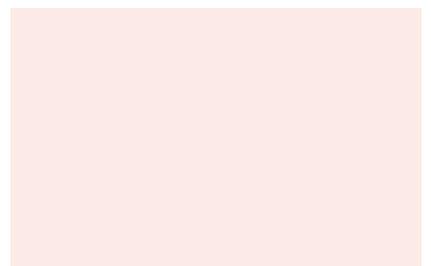
3 MONTHS BEFORE



2 MONTHS BEFORE



1 MONTH BEFORE



WEDDING PLANNER

a bride's guide

PRE-EVENT TASKLIST

EVENT SUPPLIERS

EXPENSE LIST

WEDDING PLANNER

Guest list

GUEST
NAME

ADDRESS

PHONE #

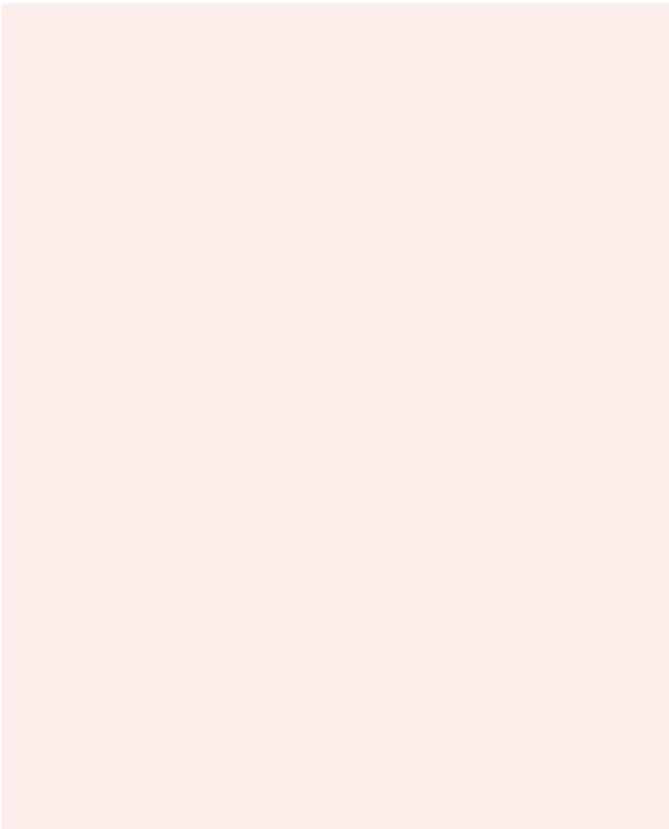
INVITATION
SENT [Y/N]

RSVP
[Y/N]

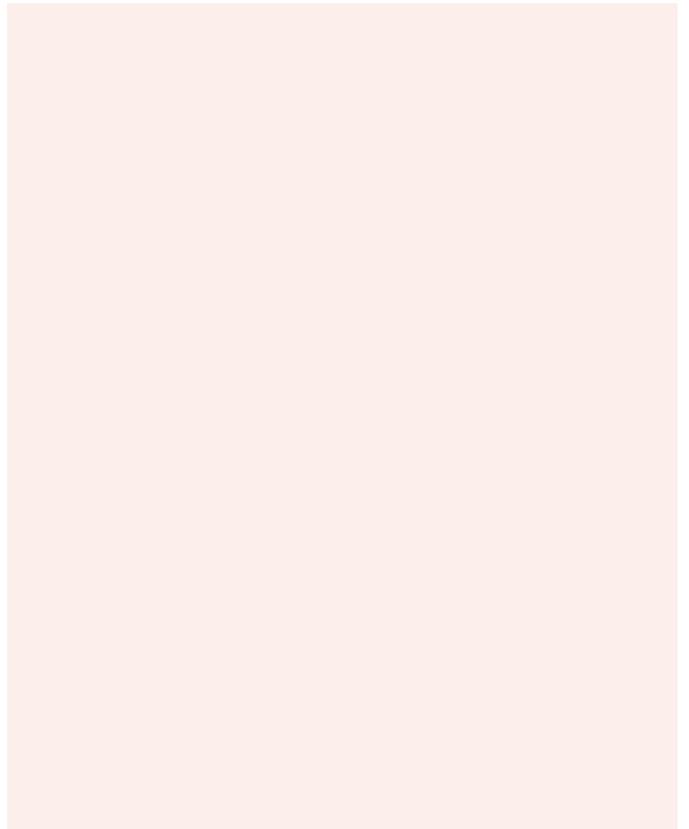
WEDDING PLANNER

Guest list

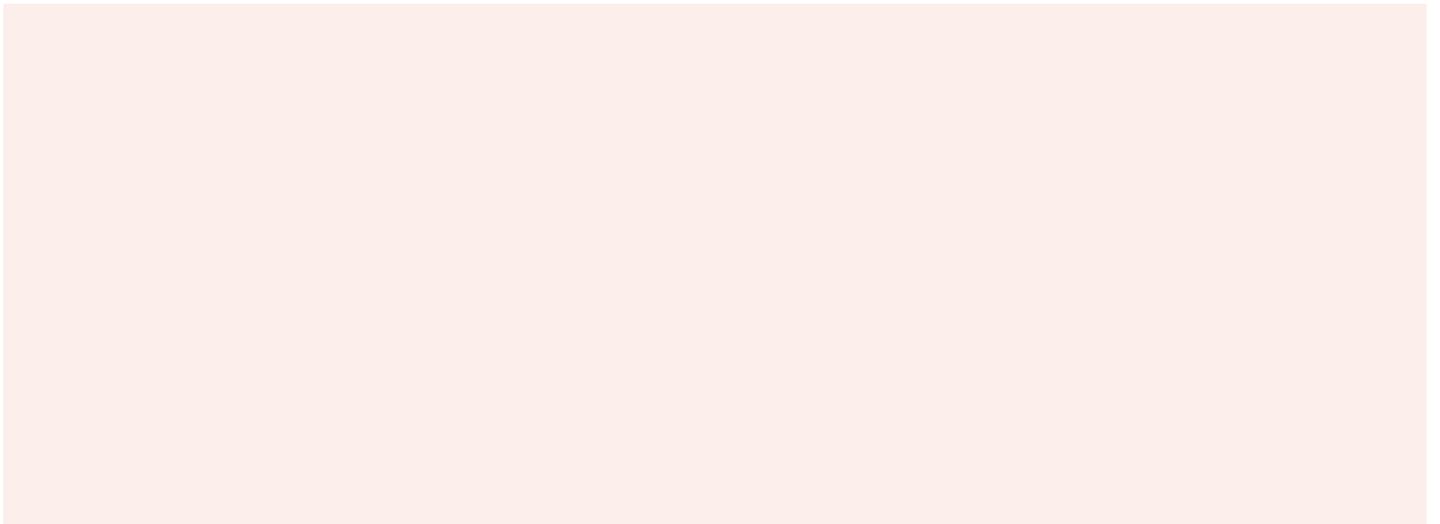
URGENT THINGS TO DO



PEOPLE TO CALL



RECEPTION MENU



WEDDING

timeline

WEDDING PREP

CEREMONY

RECEPTION

DANCE

Blank space for additional notes or details.

WEDDING

to-do list

DAY: _____

DATE & MONTH: _____

NO.	TO DO	Y/N	
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
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		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

NOTES

WEDDING PLANNER

Checklist

12 MONTHS BEFORE

- Set a budget
- Make a guest list
- Choose bridal Party
- Hire a Wedding planner
- Decide style and theme
- Choose a venue
- Sample & select a caterer

11 MONTHS BEFORE

- Choose color scheme
- Hire photographer & videographer
- Hire band or DJ

10 MONTHS BEFORE

- Wedding dress shopping
- Invitations

9 MONTHS BEFORE

- Buy dress

8 MONTHS BEFORE

- Choose bridesmaids dresses
- Choose flowers

7 MONTHS BEFORE

- Book rehearsal dinner venue
- Choose music for ceremony
- Order decorations
- Hire officiant

6 MONTHS BEFORE

- Book transport for guests
- Book transport for you

5 MONTHS BEFORE

- Book honeymoon
- Book or rent mens tuxedos

4 MONTHS BEFORE

- Choose cake
- Buy wedding bands
- Hair & makeup trial

3 MONTHS BEFORE

- Choose guests favors
- Write vows
- Select readings

2 MONTHS BEFORE

- Dress fitting
- Pick up marriage license
- Break in wedding shoes

1 MONTH BEFORE

- Assemble gift bags
- Pay vendors in full
- Create Seating chart
- Venue walk-through
- hair color refresh
- Mani/Pedi
- Final Dress Fitting
- Practise vows out loud

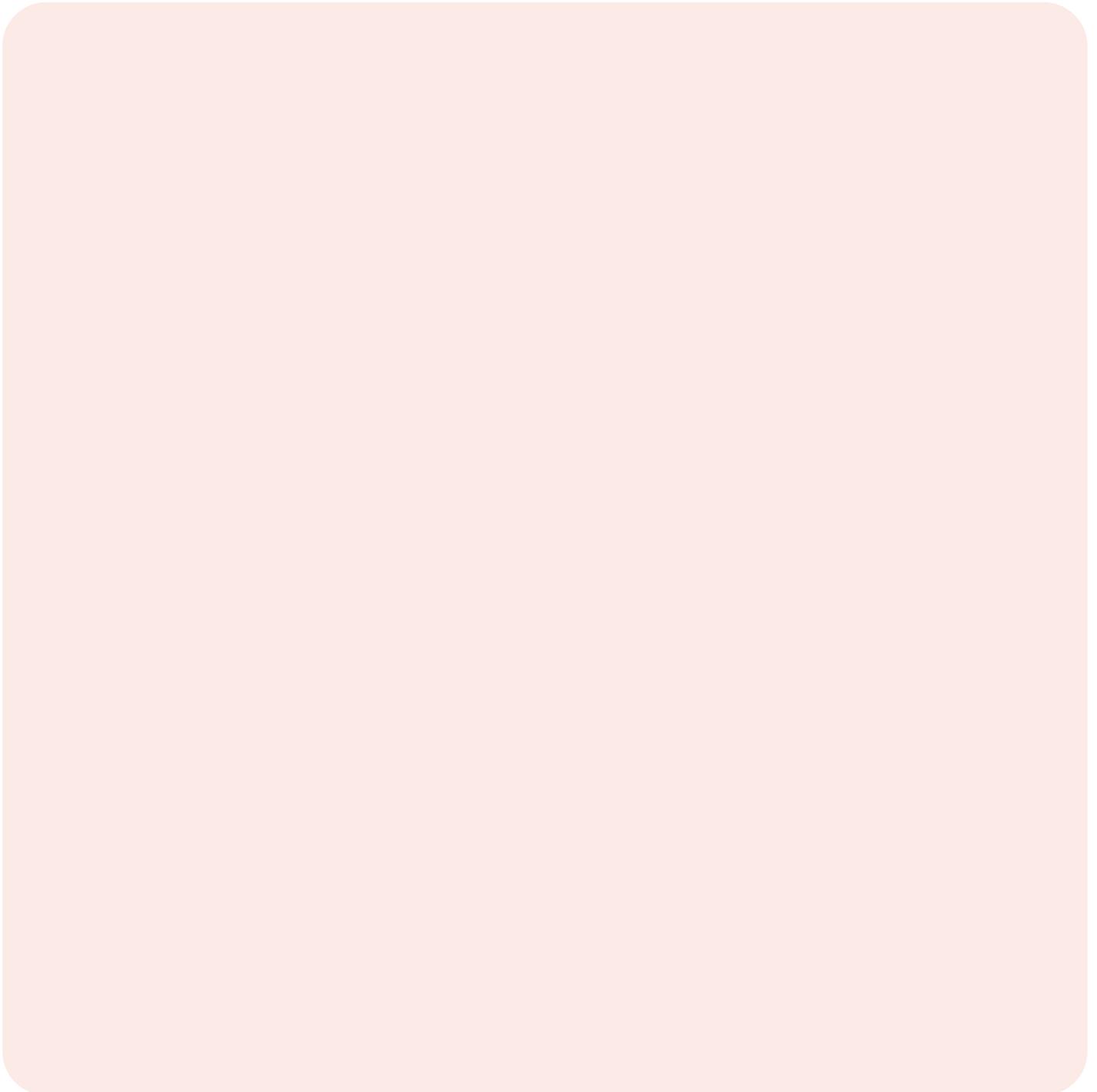
NIGHT BEFORE

- Eat Healthy meal
- Drink Water
- Get a good nights sleep

EXPLAIN ANYTHING ABOUT YOUR LOVER

bridal shower games

HOW WELL DO YOU THINK YOU KNOW THE BRIDE?
THE PERSON WITH THE MOST CORRECT
AT THE END OF THE GAME WILL GET A PRIZE!



PREPARATION

Sketch

PLACE

GOWN

CAKE

BRIDE & GROOM

Preparation

DESIGNER :

ADDRESS/PHONE :

FITTING DATE :

BRIDESMAID NAME :

COUPLE SCHEDULE

01.

02.

03.

04.

05.

06.

07.

08.

09.

10.

Meet hair stylista

Meet make up artist

Choose wedding rings

Cake tasting

Choose attire for couple

Fitting costum

Manicure and Spa

NOTES :

BRIDE & GROOM

Preparation

DESIGNER :

ADDRESS / PHONE :

FITTING DATE :

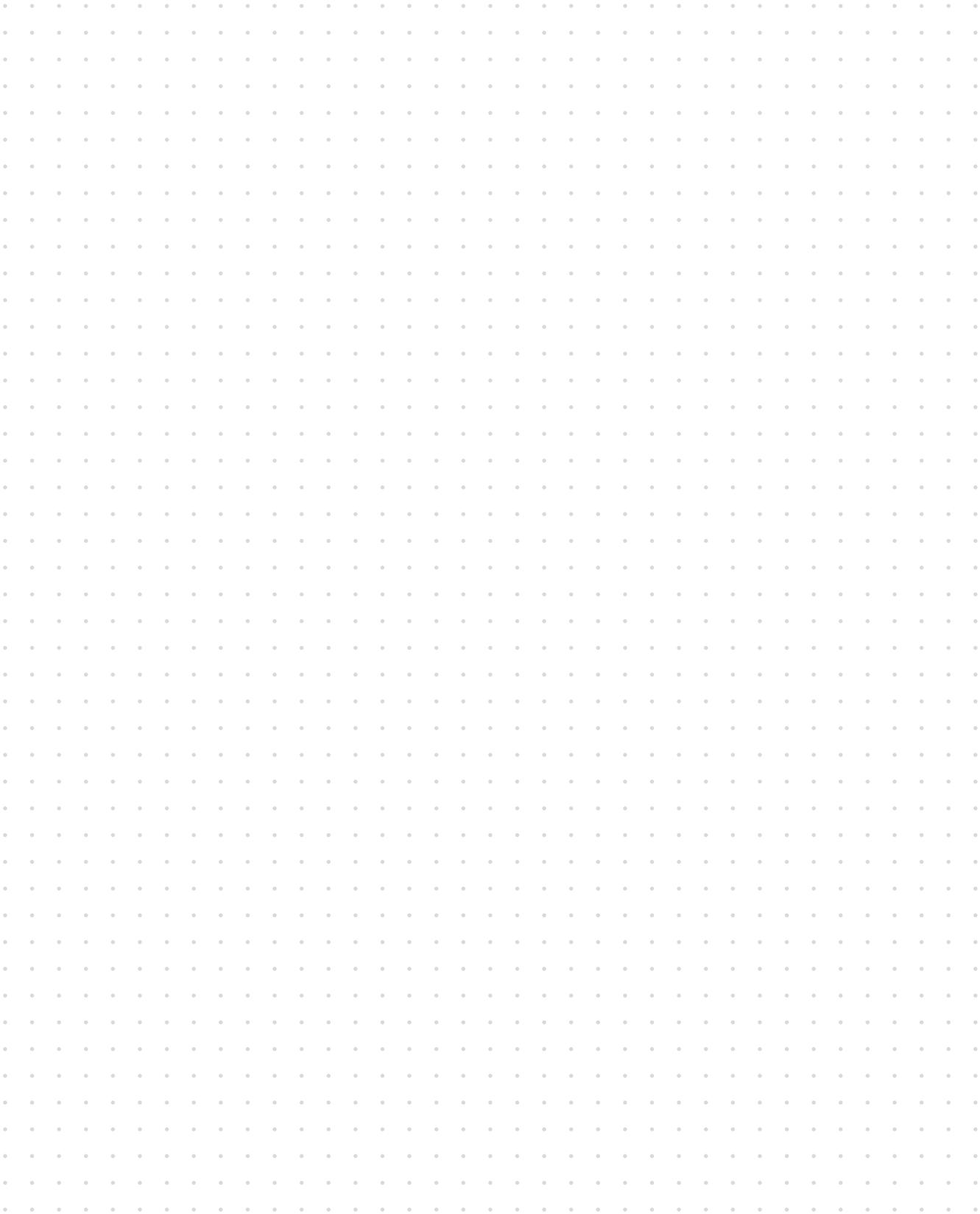
ADDITION :

BRIDESMAID NAME

COUPLE SCHEDULE

Notes

DATE / /



Notes

DATE / /

